

**SHELBY COUNTY SCHOOLS PAY SCHEDULE 2021-22**  
**11 MONTH HOURLY (Scheduled Work Year 07/19/21 - 06/15/22)**

**CSH-Family Resource Associates**

| Timesheet<br>Pay Period | Calendar<br>Pay Period | TIMESHEET                                | ATTENDANCE            | WORK<br>DAYS | PAID<br>HOLIDAYS | TOTAL PAID<br>DAYS | NON PAID<br>DAYS | APPROVAL<br>DEADLINE | For APECS use only | Total all Days |
|-------------------------|------------------------|--|-----------------------|--------------|------------------|--------------------|------------------|----------------------|--------------------|----------------|
|                         |                        | & PAYROLL<br>Calendar Days in Pay Period | PERIODS<br>Pay Period |              |                  |                    |                  |                      | PAY DAY            |                |
| 1                       | 1                      | 7/1/2021                                 | 7/2/2021              |              |                  | 0.00               | 2.00             | 07/02/21             | 07/09/21           | 2.00           |
| 2                       | 2                      | 7/3/2021                                 | 7/16/2021             |              |                  | 0.00               | 10.00            | 07/16/21             | 07/23/21           | 10.00          |
| 3                       | 3                      | 7/17/2021                                | 7/30/2021             | 10.00        |                  | 10.00              |                  | 07/30/21             | 08/06/21           | 10.00          |
| 4                       | 4                      | 7/31/2021                                | 8/13/2021             | 10.00        |                  | 10.00              |                  | 08/13/21             | 08/20/21           | 10.00          |
| 5                       | 5                      | 8/14/2021                                | 8/27/2021             | 10.00        |                  | 10.00              |                  | 08/27/21             | 09/03/21           | 10.00          |
| 6                       | 6                      | 8/28/2021                                | 9/10/2021             | 9.00         | 1.00             | 10.00              |                  | 09/10/21             | 09/17/21           | 10.00          |
| 7                       | 7                      | 9/11/2021                                | 9/24/2021             | 10.00        |                  | 10.00              |                  | 09/24/21             | 10/01/21           | 10.00          |
| 8                       | 8                      | 9/25/2021                                | 10/8/2021             | 10.00        |                  | 10.00              |                  | 10/08/21             | 10/15/21           | 10.00          |
| 9                       | 9                      | 10/9/2021                                | 10/22/2021            | 5.00         | 3.00             | 8.00               | 2.00             | 10/22/21             | 10/29/21           | 10.00          |
| 10                      | 10                     | 10/23/2021                               | 11/5/2021             | 10.00        |                  | 10.00              |                  | 11/05/21             | 11/12/21           | 10.00          |
| 11                      | 11                     | 11/6/2021                                | 11/19/2021            | 9.00         | 1.00             | 10.00              |                  | 11/19/21             | 11/26/21           | 10.00          |
| 12                      | 12                     | 11/20/2021                               | 12/3/2021             | 5.00         | 2.00             | 7.00               | 3.00             | 12/03/21             | 12/10/21           | 10.00          |
| 13                      | 13                     | 12/4/2021                                | 12/17/2021            | 10.00        |                  | 10.00              |                  | 12/17/21             | 12/24/21           | 10.00          |
| 14                      | 14                     | 12/18/2021                               | 12/31/2021            | 0.00         | 6.00             | 6.00               | 4.00             | 12/31/21             | 01/07/22           | 10.00          |
| 15                      | 15                     | 1/1/2022                                 | 1/14/2022             | 10.00        |                  | 10.00              |                  | 01/14/22             | 01/21/22           | 10.00          |
| 16                      | 16                     | 1/15/2022                                | 1/28/2022             | 9.00         | 1.00             | 10.00              |                  | 01/28/22             | 02/04/22           | 10.00          |
| 17                      | 17                     | 1/29/2022                                | 2/11/2022             | 10.00        |                  | 10.00              |                  | 02/11/22             | 02/18/22           | 10.00          |
| 18                      | 18                     | 2/12/2022                                | 2/25/2022             | 10.00        |                  | 10.00              |                  | 02/25/22             | 03/04/22           | 10.00          |
| 19                      | 19                     | 2/26/2022                                | 3/11/2022             | 10.00        |                  | 10.00              |                  | 03/11/22             | 03/18/22           | 10.00          |
| 20                      | 20                     | 3/12/2022                                | 3/25/2022             | 5.00         | 5.00             | 10.00              |                  | 03/25/22             | 04/01/22           | 10.00          |
| 21                      | 21                     | 3/26/2022                                | 4/8/2022              | 10.00        |                  | 10.00              |                  | 04/08/22             | 04/15/22           | 10.00          |
| 22                      | 22                     | 4/9/2022                                 | 4/22/2022             | 9.00         | 1.00             | 10.00              |                  | 04/22/22             | 04/29/22           | 10.00          |
| 23                      | 23                     | 4/23/2022                                | 5/6/2022              | 10.00        |                  | 10.00              |                  | 05/06/22             | 05/13/22           | 10.00          |
| 24                      | 24                     | 5/7/2022                                 | 5/20/2022             | 10.00        |                  | 10.00              |                  | 05/20/22             | 05/27/22           | 10.00          |
| 25                      | 25                     | 5/21/2022                                | 6/3/2022              | 9.00         |                  | 9.00               | 1.00             | 06/03/22             | 06/10/22           | 10.00          |
| 26                      | 26                     | 6/4/2022                                 | 6/17/2022             | 8.00         |                  | 8.00               | 2.00             | 06/17/22             | 06/24/22           | 10.00          |
| 27                      | 27                     | 6/18/2022                                | 6/30/2022             | 0.00         |                  | 0.00               | 9.00             | 07/01/22             | 07/08/22           | 9.00           |
|                         |                        |  |                       | 208.00       | 20.00            | 228.00             | 33.00            |                      |                    | 261.00         |

**Start date is 7/19/21 and end date is 6/15/2022**

Timesheets must be approved by department heads/school principals by noon unless otherwise instructed.

Paid Holidays -- Employees must be in active pay status the day preceding and the day following the holiday (per Board policy and your job class) in order to receive holiday pay.

**HOLIDAYS / VACATION**

|                            |                         |              |
|----------------------------|-------------------------|--------------|
| Labor Day                  | September 6, 2021       | 1.00         |
| Fall Break -               | Oct. 13-15, 2021        | 3.00         |
| Veterans Day               | November 11, 2021       | 1.00         |
| Thanksgiving               | November 25, 26, 2021   | 2.00         |
| Winter Break- Paid Days    | Dec 21-24, 30, 31, 2021 | 6.00         |
| Martin Luther King, Jr Day | January 17, 2022        | 1.00         |
| Spring Break               | March 14-18, 2022       | 5.00         |
| Good Friday                | April 15, 2022          | 1.00         |
| <b>Total Holidays</b>      |                         | <b>20.00</b> |

**Non-work/Non Paid**

|                   |                  |              |
|-------------------|------------------|--------------|
| Fall Break        | Oct. 11-12, 2021 | 2.00         |
| Thanksgiving      | Nov. 22-24, 2021 | 3.00         |
| Winter Break-Dec. | 20, 27-29, 2021  | 4.00         |
| Memorial Day      | May 30, 2022     | 1.00         |
| <b>Total</b>      |                  | <b>10.00</b> |